

# Northern Lights Community School

## November School Board Meeting

**11/19/2019**

***Mission Statement:*** Northern Lights Community School will create a safe, small, and enthusiastic learning community in which all students are known well, taught as individuals, and encouraged to be good stewards of our environment.

At 3:30pm, D.Hanson-Kaasa motioned to open annual board meeting, S.Zozgornik 2<sup>nd</sup> the motion. All in agreement of motion. The motion was carried.

Board Members Present: D.Hanson-Kaasa, J.Pitts, K.Fleming, S.Zozgornik, A.Love, S.Eichorn, and A.Norton

Board Member Absent: None

Others in Attendance: Erin Anderson (Audubon)-Director Audubon, James Uwere (Audubon)-Authorizing Specialist, Mike Hamernick – Northern Lights Community School Director, Becky McCauley – Northern Lights Community School Business Manager

Mission Statement read by board chair, J.Pitts

Approval of Agenda: Additions to agenda - add Department of Human Services Grant to #14. K.Fleming discussion as a check signer added to #6. K.Fleming motion for approval of agenda with additions. D.Hanson-Kaasa 2<sup>nd</sup> motion. Motion carried.

Approval of Minutes: Changes need to be made to the Annual Board Meeting Minutes and regular Board Meeting Minutes for the October 2019 meetings - S.Zozgornik was not nominated as secretary, A.Love was nominated. When motions are made, add when motions are carried or failed. D.Hanson-Kaasa motioned to approve the minutes with the noted changes. K.Fleming 2<sup>nd</sup> the motion. Motion was carried.

Consent Agenda: S.Zozgornik motioned to approve consent agenda, K.Fleming 2<sup>nd</sup> the motion. The motion was carried.

Treasurer's Report: T.Netzke, the Northern Lights Community School Financial Consultant participated via telephone to review the Treasurer's Report with the board members. There was a question on the Expenditures Report - Purchased Services #340, 'Pupil Transportation Insurances' regarding October 19, 2019 percentage of budget expended. The Finance Committee will look further into this question for clarification. K.Fleming motioned to approve the Treasure's Report, D.Hanson-Kaasa 2<sup>nd</sup> the motion. Motion carried.

Audit Approval and Discussion: L.Kockelman, with Abdo Eick & Meyers, and T.Netzke, the Northern Lights Community School Financial Consultant, participated via video conference. They summarized their findings. S.Zozgornik made a motion to approve the audit pending no further changes with the Building Company following their audit. K.Fleming 2<sup>nd</sup> the motion. The motion carried.

Check Signer: K.Fleming had been previous Board Chair. K.Fleming lives near the school and is in convenient proximity for signing checks. K.Fleming will be available to sign checks, should current Board Chair, J.Pitts or school Director, M.Hamernick not be available. A.Norton motioned to authorize K.Fleming as board member to sign checks. S.Zozgornik 2<sup>nd</sup> the motion. The motion carried.

Director's Report: Report was provided to the School Board by the Director, M.Hamernick.

Board Policy Committee Report:

Second Read:

- a. 208 Development of Policies – Reviewed, no 2<sup>nd</sup> read.
- b. 210 Conflict of Interest – Reviewed, no 2<sup>nd</sup> read.
- c. 211 Conflict of Interest Employee – Reviewed, no 2<sup>nd</sup> read.
- d. 801 Equal Access to Facilities – Reviewed, no 2<sup>nd</sup> read.
- e. 806 Crisis Management – 2<sup>nd</sup> read. S.Zozgornik made a motion to approve this 2<sup>nd</sup> read. D.Hanson-Kaasa 2<sup>nd</sup> this motion. Motion carried.
- f. 533 Wellness – 2<sup>nd</sup> read. This policy will be handed back to the Policy Committee to address section C.1 and C.3.

First Read:

- a. 526 Hazing Prohibition – 1<sup>st</sup> read/Review
- b. 532 Use of Peace Officers to Remove Students – 1<sup>st</sup> read/Review
- c. 404 Background Checks – 1<sup>st</sup> read, no changes other than updating a previous form. K.Fleming made a motion to approve the form for the background checks. S.Zozgornik 2<sup>nd</sup> the motion to approve this form. Motion was carried.

Enrollment History: Presentation by Director, M.Hamernick

Board Calendar: J.Pitts discussed updating and using a School Board Calendar to meet expectations and actions of the School Board. J.Pitts will finalize updates of this calendar for the next School Board meeting. K.Fleming will provide a board training at the December School Board meeting.

Minnesota Association of Charter Schools (MACS) Membership: The Director, M.Hamernick will arrange a video conference between the School Board and MACS in order to answer questions and lead further discussion regarding membership.

Audubon Training Rescheduled: Audubon can offer the School Board some training on the March 31<sup>st</sup>, 2020 School Board meeting. Academic Performance will be the focus of this training.

Cell Phone Discussion: We do see several of our students using music or books as a coping skill and resources as they move through their school day. There are some cell phone limitations that the Northern Lights Community School has in place. This discussion regards the banning of cell phones in the school vs tightening the cell phone usage while at school. The School Board would like to consider having this discussion with the students at the Northern Lights Community School – Student Council. The Leadership Committee will also discuss this matter further. Feedback will be provided to the Policy Committee.

Board Member Statement of Assurances: Statement of Assurances for new School Board members need to read, understood, and signed.

MN DHS Social Emotional Grant Update: Director, M.Hamernick provided an update on the MN DHS Social Emotional Grant that we had applied for this past summer. We have been approved to be a part of the study, but we are not sure if our school is in the controlled part of the study.

S.Zozgornik made a motion to adjourn the School Board Meeting. K.Fleming seconded the motion. The motion was carried. The meeting adjourned at 5:19pm

The next School Board Meeting will take place on December 17<sup>th</sup>, 2019 at 3:30pm in the Northern Lights Community School Conference Room.