

**Northern Lights Community School
Board of Directors Meeting
September 24, 2019 @ 3:30 pm**

Board Members Present: Karen Fleming, Aimee Love, Josie Pitts-Lobe, Art Norton, Shannon Zozgornik, Don Vidal

Board Members Not Present: Kim Miller

Non Board Members Present: Mike Hamernick, Becky McCauley, Todd Netzke via phone for finance discussion

Motion to convene by Josie Pitts-Lobe at 3:30 p.m.; second by Shannon Zozgornik. Motion carries.

1. Mission Statement read by Karen Fleming
2. Approval of Minutes and Consent Agenda: Motion made by Don Vidal to approve consent agenda with change; second by Josie Pitts-Lobe. Motion carries.
3. Treasurer's Report: Todd Netzke report via phone that our budget is in line with other years at this point. The revenue is over stated until the audit is complete and an insurance recovery item is posted. The checks were reviewed. As of the end of August, the ADM was 93. Today it was 94. The budget is at an ADM of 95. Shannon Zozgornik motioned to accept the Treasurer's Report and Aimee seconded the motion.
4. Director's Report: There is a large 8th grade class this year. About 45% of the school is made up of 6th-8th graders. Seniors are the second biggest group. Mentors would be nice to have for the younger grades. We hired back Cassey Hamilton as a 1:1 para. Northern Lights Building Company will be repairing the plumbing and fixtures in the handicap bathroom over break. If they have an excess of funds, they may wire and put in an intercom and security cameras.
5. Board Policy Committee: The board reviewed:
 - a. Policy 701 Service Animals first read because a new agreement was added.
 - b. Policy 410 Family Medical Leave first read with no changes.
 - c. Policy 214 Out of State Travel for Board Members first read. There was a spelling error.
 - d. Policy 411 Personal Time Off (PTO) first read changes were made.
 - e. Policy 503.4 Ethnic and Racial Demographic Designation was a new policy first read with no changes.
 - f. Policy 516 Student Medications second read with no changes. Motion made by Josie Pitts-Lobe to approve the second read; second by Aimee Love. Motion carries.
 - g. Policy 524 Internet Use second read with no changes. Motion made by Josie Pitts-Lobe to approve the second read; second by Shannon Zozgornik. Motion carries.
6. MCA Results: In 2019, there were a large amount of student that decided to opt out of the test. This resulted in making our scores look very bad.
7. Star Tribune Article: The opt out of the MCA tests by a large number of students made our sample size so small that it made the front page of the Star Tribune. A discussion was held to find ways for teachers to increase student participation next time. A letter was sent to parents about the MCA test.

8. Charter School Lawsuit Report Letter: Mike discussed a letter from three charter schools and MAC requesting funds to join into a law suit to help defend Minnesota charter schools against actions they believe would eliminate parental choice, open enrollment, and charter schools. Art Norton motioned to help the cause with \$300. Don Vidal seconded the motion. Motion carries.
9. Board Member Kim Miller Status: Kim Miller was asked if she intended to stay on the board as a parent. No response was received at board time. Don Vidal made a motion to remove Kim Miller from the board for absenteeism, but withdrew the motion after a discussion.
10. Meal Balances of Less Than \$1.00: Tabled until next month when Becky McCauley can discuss with our auditors.
11. Resolution to transfer Food Service Loss FY19: A resolution was made to transfer \$24,182.26 from the General Fund to the Food Fund for FY19. Josie Pitts-Lobe made a motion for the resolution and Don Vidal seconded it. Motion Carried.
12. NWEA Results Fall 2018 to Fall 2019: Mike presented the results of Northern Community School (NLCS) to the national norms. NLCS will start a new reading program this year.
13. Audubon Academic Performance Evaluation: Mike reviewed the goals that were set for the school in agreement with Audubon. The board would like to have higher than a 71.5% from Audubon to obtain a 5 year contract instead of a 3 year contract.
14. Financial Audit September 25: Karen Fleming volunteered to be the board member interviewed by our auditors during their day at NLCS.
15. New IoWa Designation Letter: Josie Pitts-Lobe motioned to add Becky McCauley to be the backup IoWA per MDE. Don Vidal seconded the motion. Motion carried.
16. Employee Hire: Cassey Hamilton was hired to be a 1:1 paraprofessional. Don Vidal made a motion to accept Cassey Hamilton and Aimee Love seconded the motion. Motion carried.
17. Audubon Renewal Application: Josie Pitts-Lobe made a motion to accept the renewal application from Audubon and Art Norton seconded the motion. Motion carried.
18. Kidder Media Marketing: Mike talked to a company that advertises for schools by targeting certain groups on their websites and sending them glossy newsletters. Mike with continue researching this and talk to a representative at the Blandin Foundation to see if they help with marketing any longer.
19. Board Member Recruitment: The board make-up needs to consist of five non-related members; including one teacher, one parent not employed by the school, and a member of the community that does not have a child at NLCS. The majority has to be teachers at NLCS. Donna Hanson-Kaasa is interested in being a board member. A parent must be recruited anticipating the resignation of Kim Miller. Mike Hamernick will make a all school call and Karen Fleming will make a ballot box and ballots. Members invited to the annual meeting are the board, the staff, parents, guardians, and students 18 years or older.
20. Evaluation Committee: The Evaluation Committee looked at teacher and director evaluations. They will meet tomorrow to create a timeline of staff evaluations.

A motion to adjourn was made by Josie Pitts-Lobe at 5:40 p. m.; second by Don Vidal. Motion carries.

Next meeting: October 29, 2019. The Annual Meeting will precede the Board meeting.

Aurice Lee 10/29/19