

**Northern Lights Community School
Board of Directors Meeting
February 26, 2019 @ 3:30 pm**

Board Members Present: Karen Fleming, Shannon Zozgornik, Don Vidal,
Josie Pitts-Lobe, Art Norton, Aimee Love, Kim Miller

Non Board Members Present: Mike Hamernick, Becky McCauley, Jackie Esler

Motion to convene by Shannon Zozgornik at 3:30 p.m.; second by Don Vidal. Motion carries.

1. Mission Statement read by Karen Fleming
2. Approval of Agenda: Motion made by Josie Pitts-Lobe to approve agenda; second by Don Vidal. Motion carries.
3. Consent Agenda:
 - a. Approval of Minutes: Motion made by Shannon Zozgornik to approve consent agenda; second by Aimee Love. Motion carries.
4. Treasurer's Report: Our ADM is up to 90.87 as of January 31, 2019, and as of today our ADM is 91.2. Our current budget is based on an ADM of 95. Josie Pitts-Lobe reviewed financials for the period ending January 31, 2019. Motion to approve financial packet made by Don Vidal; second by Aimee Love. Motion carries.
5. Budget Discussion: Mike indicated that within the next week or two there is a possibility of 3 more students enrolling. Students applying after that may have to go on our waiting list depending on which grade the student is applying for. The board reviewed the Proposed Revised Budget FY19 with an ADM of 87. Both Mike and Becky provided input and clarification on the changes presented. Motion made by Shannon Zozgornik to approve revised budget at 87 ADM; second by Art Norton. Motion carries.
6. Accountant Resignation – last day is April 8th: Mike sent an email to the board earlier this month to let us know our accountant, Aaron Leisen, has given us notice that he will no longer be handling our accounting needs after April 8th. Becky has sent out requests for proposal to other accounting firms. We have received two responses so far.
7. Director's Report: Things are going well. Miss B's advisory is continuing our work with Courtney Johnson, Community Engagement Coordinator – Itasca County Extension Office. Our students have taken the midyear NWEA MAP assessments and the results should be compiled and available for review by the March board meeting.
8. Snow makeup days for Jan 29-31: The board reviewed the revised draft of our 2018-2019 calendar which was changed to make up snow days. Motion made by Josie Pitts-Lobe to approve snow day make up calendar; second by Kim Miller. Motion carries. Our last day of school will be Friday, June 7 (half day). Graduation will be Thursday, June 6.

9. Evaluation work day for staff evaluation committee – progress: Members of this committee (Karen Fleming, Kim Miller, Aimee Love) met on Saturday, January 26th. Kim gave us an update on what they have accomplished to date. They are 50%-75% done with teacher evaluation and will bring back to the board and present when complete.

10. Board Training: scheduled after this board meeting / *Charter School Board University*

Motion to adjourn made by Josie Pitts-Lobe at 4:30 p.m.; second by Kim Miller. Motion carries.

Next meeting: March 19, 2019